



## Job Description

Position Title:	Business Analyst	Date:	August, 2017
Reports to:	CEO	Status:	Full Time, Exempt

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### Position Summary:

Under the general supervision of the CEO, responsibilities for the Business Analyst will be performing complex informational and data analysis relative to market structure, execution quality, trade execution, and billing by performing the duties outlined below.

### Position Duties:

- Perform analysis using large data sets to help the business understand current performance and identify areas for improvement
- Conceptualize data to determine the best results and communicate findings to senior management
- Oversee and drive projects by executing qualitative and quantitative analysis, recommendations and conclusions
- Examine client base and use data analysis to determine client behavior
- Conduct industry research and prepare reports on related to equity and options markets
- Other special projects and analysis as assigned or directed by the CEO and President

### Education:

Bachelor's Degree in Information Studies, Mathematics, Finance, or Economics, required.

### Experience:

Two to three years of experience working in the area of financial markets. Experience in options, derivatives products and trading strategies is strongly preferred.

### Job Knowledge Skills:

The ideal candidate will possess a high level of accuracy, attention to detail, and excellent organizational and analytical skills. This candidate will have strong mathematics and analytic capabilities. Additionally, they will have the ability to work efficiently under pressure in a fast-paced environment and to meet strict deadlines.

