



Job Description

Position Title: Trade Analyst
Department: BOX Regulation

Date: December, 2016
Status: Full Time, Exempt

The Trade Analyst position is responsible for conducting initial trade analysis and assisting the Trade Specialist/Manager with various assignments.

Position Duties:

Provide resident regulatory oversight of newly established trading floor.

Education:

Bachelor's degree in Finance, Economics or Mathematics required.

Job Knowledge Skills:

- Excellent ability to work collaboratively and act persuasively in sensitive situations; practiced in conflict management techniques.
- Financial services expertise, to include a deep breath of market understanding with a particular proficiency in Equity Option Trading.
- Interpersonal skills to work effectively and establish collaborative working relationships with persons from diverse backgrounds and at various organizational levels within and outside the floor community, with sensitivity to the cultural differences of a diverse working environment.

Technical and Communication Skills:

- Advanced mathematics.
- PC based software programs such as Microsoft Office, Excel, Access, SQL are required, programming experience a plus.
- Exceptional oral and written communication skills are required. Ability to work under pressure, handle multiple assignments and deadlines.