

Job Description

Position Title: Trade Manager
Department: BOX Regulation

Date: December, 2016
Status: Full Time, Exempt

The Trade Specialist position is responsible for moderately complex trade development and analysis assignments.

Position Duties:

- Provide resident regulatory oversight of newly established trading floor.
- Develop policies and procedures required for new project.
- Manage and develop staff for new environment.

Education:

Bachelor's degree in Finance, Economics or Mathematics required.

Experience:

Ten years of experience in financial services preferred with expertise in equity options trading. Prior regulatory background preferred.

Job Knowledge:

- Excellent ability in working collaboratively and act persuasively in sensitive situations; practiced in conflict management techniques.
- Excellent leadership abilities in overseeing multiple functions simultaneously or through subordinates.
- Interpersonal talents to work effectively and establish collaborative working relationships with persons from diverse backgrounds and at various organizational levels within and outside the floor community, with sensitivity to the cultural differences of a diverse working environment.
- Financial Services expertise, including a deep breath of market understanding with a particular proficiency in Equity Option Trading.
- Ability to elevate department profile with various BOX stakeholders, both internally and externally.
- Interacts and provides solutions with higher-level management on controversial situations, customer negotiations, or influencing and persuading other trading floor constituents.

Technical and Communication Skills:

- Advanced mathematics
- PC based software programs such as Microsoft Office, Excel, Access, SQL are required, programming experience a plus.
- Exceptional oral and written communication skills are required. Ability to work under pressure, handle multiple assignments and deadlines.